

**Minutes of Kingston Parish Council Meeting held on Monday 01 April 2019  
in The Barn, Kingston**

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**Present:-**

Cllr Martin (Chairman)  
Cllr Osborn (Vice-Chair)  
Cllr Spencer (Acting Clerk)  
Cllr Pearson  
Cllr Stribbling  
Cllr Wakefield  
Cllr Chatley

The meeting was opened at 19.30 and the Chairman welcomed everyone. Cty Cllr Michael Northey and Cty Cllr Simon Cook were also in attendance together with Anne Griffith (new Clerk). There was one member of the public present.

**842.** It was **Resolved** that Cllr Spencer would be Acting Clerk for the duration of this meeting. This was proposed by Cllr Pearson and seconded by Cllr Stribbling. There were no objections.

**843. Apologies and Approval of Absences**

There were none.

**844. Reports from County and City Council members**

County Cllr Northey reported that since December, 2921 pot holes have been filled in the Canterbury district (the highest number in Kent). It was noted that many residents actively report pot holes on the A2 and that a question has been raised about the possibility of extending the 30mph limit to cover Black Robin Lane. Cllr Martin will pursue this with Paul Leary who is collating suggestions for a highway improvement plan. County Cllr Northey will help facilitate an onsite meeting if deemed necessary.

City Cllr Cook reiterated that blocked drains should be reported via the KCC website and advised that litter picking on the A2 will commence after Easter. It was noted that Highways have signalled there will be greater investment in Kent's major roads over the coming years and that locally, the membrane under the tarmac on Patixbourne bridge will need replacing in due course.

Parish Councillors thanked City Cllr Cook for having been a responsive and proactive Ward Councillor during the 4-year term of this Council.

**845. Declarations of Interest**

There were no declarations of interest regarding items on the Agenda.

**846. Public Forum**

No matters were raised.

**847. Minutes of the Previous Meetings**

Minutes of the Ordinary Meeting held on the 04 March 2019 were agreed to be a true reflection of all that was discussed. Proposed by Cllr Stribbling and seconded by Cllr Pearson it was therefore **Resolved** to accept these as a correct record and they were duly signed.

Minutes of the Extra-Ordinary Meeting held on the 20 March 2019 were agreed to be a true reflection of all that was discussed. Proposed by Cllr Chatley and seconded by Cllr Pearson it was therefore **Resolved** to accept these as a correct record and they were duly signed. The spelling of Cllr Osborn's and Cllr Stribbling's names was amended where necessary.

**848. Matters Arising: None**

**849. Planning Applications: None**

**850. Planning Application Decisions: None to report.**

**851. Finance**

A schedule of payments was circulated in advance of the meeting and a summary of Finances for year-end (dated April 2019) will be circulated in due course and voted upon at the May meeting.

One cheque was signed (672) to cover an Audit workshop, attended by Cllr Martin.

It was reported that a recent bid for allocation from the Rural Opportunities Forum was successful. Thanks were given to Cllr Martin and Cllr Pearson for facilitating this. Sufficient funding has been given for the Kingston Roll of Honour to be professionally framed. It is hoped this will be placed in the Church when complete. Other documentation from the WW1 exhibition can also be organised into an A3 commemorative document (to be held in The Barn, with the Trust's permission). It was noted that this grant money will pass through the KPC account.

**852. Highways and Footpaths**

No problems were raised.

**853. Update on the Embankment**

It was reported seven trees were planted on Saturday 30<sup>th</sup> March. Three were donations or paid for by KPC. Others were donated by villagers.

It was unanimously agreed to enter the 2019 Kent Men of Trees competition. KPC last entered in 2017 and it was noted that we still have a £25 contribution to tree purchases to claim.

Future jobs were discussed:

- Another tidy-up soon required

- Small Hawthorn trees need removing
- Shrubs required for slope to help with reinforcement
- Re-stocking of timber and pegs for steps
- Tackle area near Covet Lane bridge
- Installation of chicanes
- Audit of species to be found living there
- Creation and installation of information boards

These are all matters to be taken forward by the new Council in May.

#### **854. Revised Standing Orders**

Cllr Chatley introduced the work he has undertaken to ensure that Standing Orders are GDPR compliant. Amendments were made and thanks were given.

#### **855. Matters for Further Discussion**

A future residents' survey was discussed. To cover topics such as:

- Possible extension of the Conservation Area
- Emergency planning matters – and the identification of residents who might require additional assistance (opt-in mechanisms etc.)
- Residents' IT requirements and the format in which they wish to receive information
- Possible closure of Black Robin Lane and road signage around the village
- Creation of a Working Group tasked with creating a Village Design Statement

The forthcoming Annual Village Meeting (Wednesday 22<sup>nd</sup> May) was discussed:

- To be advertised in the May Parish magazine/via FB/on flyers/in the Kentish Gazette
- Cllr Martin to produce the Chair's Report and Finance Report
- 16 Village organisation reports are expected
- Cllr Pearson to organise the wine
- Cllr Martin to speak to Duskin Farm re: apple juice
- All to help with set-up on the day
- Speakers to present around the topic of 'Home Security and Personal Safety'

Cllrs recorded their thanks to Cllr Martin for her Chairmanship during the life of this Council. The many achievements were noted and all stated their gratitude for her drive and commitment. Cllr Martin thanked all members in turn.

#### **856. Date of Next Meeting: Kingston Parish Council Annual Meeting - Wednesday 22 May 2019 at 19.30 in The Barn, Kingston**

**The meeting closed at 21.15**