

Minutes of Kingston Parish Council Meeting held on  
Monday 4<sup>th</sup> January 2016 in The Barn, Kingston.

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Present:

Cllr Martin - Chairman  
Cllr Osborn – Vice-chair  
Cllr Arter  
Cllr McCord  
Cllr Pearson  
Cllr Walsh  
Valerie McWilliams, Clerk

There were 8 members of the public present.

The Chairman welcomed everyone to the meeting after which she asked for any comments from the public.

A local resident stated that he felt that there was a need for a 20mph speed limit in The Street which would slow the traffic speed down.

### **COUNCILLORS' REPORTS**

City Cllr Simon Cook attended the meeting and gave a brief account of the proposed MIND FESTIVAL. There is little to be said or done for the moment as the licences have not yet been discussed or issued. The City Council are holding a meeting on 12<sup>th</sup> January 2016 for discussions with the Advisory Panel

He reminded all that the next meeting of the Rural Area Advisory Committee will take place in the Guildhall, St Peter Place, Canterbury on 25<sup>th</sup> January 2016 at 7pm. The provisional agenda for this meeting includes:

- The Corporate Plan Consultation
- Results of the recent consultation regarding Parish Council Concurrent Functions
- Appointing liaison(s) councillor for Serco matters
- Lord-Lieutenant's letter - Queen's 90<sup>th</sup> birthday

### **1. APOLOGIES**

County Cllr Michael Northey sent his apologies for being unable to attend owing to a previous engagement.

## **2. MINUTES**

The minutes of the meeting on 7<sup>th</sup> December 2015 were accepted as an accurate record. Acceptance of the minutes was proposed by Cllr Arter and seconded by Cllr Osborn.

## **3. MEMBERS' INTERESTS**

There was no notification by members given of any pecuniary or discretionary interest in items on the Agenda.

## **4. MATTERS ARISING**

All other action items had been executed.

## **5. FINANCE**

**Lloyds Bank** £6,883.39 (Balance 21<sup>st</sup> December 2015)

### **Payments Due**

For 16 Hours worked in November SCP2 per hour £10.50 = £168+ Office maintenance £40.00 Sub-total £208.00  
Davina Martin Photocopying Village Survey (£33.99 + VAT £6.80) Sub-total £40.79

### **TOTAL £248.79**

These figures were accepted for payment; proposed by Cllr Walsh and seconded by Cllr Osborn.

The Clerk presented the draft accounts to the Council with full explanation of the workings of the figures from 31<sup>st</sup> March 2015 up until 31<sup>st</sup> December 2015

There were no additional finance questions for the Clerk from Councillors.

## **6. COMMUNICATIONS**

The Chairman introduced the need for an update on Communications in various forms e.g. Contact with the media and press on the Council's behalf. A relevant paper will be provided for discussion at the next Council meeting for inclusion as an Appendix to Standing Orders

## **7. VILLAGE SURVEY**

The survey had now been finalised and printed ready along with the contact list,

for circulation around the village. Unfortunately there were a few errors noticed in the contact list which will be corrected. It was agreed that all corrections would be collated and posted in the next village magazine or distributed around the village over the next few days. The analysis will be considered at the next meeting.

## **8. PLANNING/TREES**

CA/15/02731/FUL Single-storey garage extension. 8 Whitelocks Close, Kingston. CT4 6JG. The Clerk has not yet received the plans.

The Tree Surgeon will visit the owner of 29 The Street, regarding the concern he has for the trees on the Embankment close to the rear of his garden. He will report back on his findings to the Council.

We have been approached by The Conservation Volunteers (TCV) as to whether we would like to plant a Commemorative Future Heritage Tree in the parish. Whilst the Council was grateful; for the kind offer it was agreed not to take up it up as we had more trees than we could cope with at the moment.

## **9. HIGHWAYS & FOOTPATHS**

The Stop sign at the top of Black Robin Lane has still not been replaced. The Clerk will report it again. The Clerk had reported it but will check again.

## **10. EMERGENCY PLANNING**

The chairman had not a lot to report. The environmental Agency had reported that there was no change in the ground water level at the moment.

## **11 COUNCILOR VACANCY**

We have not replaced the vacancy as yet, but there is some interest being shown which will be followed up. The post will be advertised again in the parish magazine.

## **12. GENERAL CORRESPONDENCE**

Lord Lieutenant Annual Civic Service Tuesday 15<sup>th</sup> March 2016 at All Saints Church in Maidstone at 11am

### **Emails – sent to all**

Rural Services Net Work  
Opportunities Funding for Her Majesty the Queen's Birthday  
PCSO's Report

Code of Conduct Training  
Next RAMP Meeting  
Inside Track  
National Planning Policy Consultation

All correspondence has been circulated amongst Councillors

### **13. ANY OTHER BUSINESS**

The Queen's birthday celebrations were discussed as to whether the Council would like to put on an event to mark the occasion. It was felt that we did not have the man power to do it alone but would need the support of all the organizations in the village to see if they were interested and happy to join forces. The Clerk will contact them. The Rural Area Advisory Committee have stated that there would be help in funding if an event were to be staged.

It will be fully discussed at the next meeting.

Cllr Pearson asked if work on the village Brooch had been started. It was felt that the recent bad weather was not the right time to take them down and expect work to commence later on in the year.

The revised Financial Regulations were circulated amongst Councillors to be considered for acceptance at the next meeting.

The Clerk had put in a request for grant funding from the Government for the cost of supplying the Council with a lap top and printer for the implementation of the Transparency Code.

There was no further business.

The meeting closed at 9.10pm

### **14. DATE of Next Meeting**

The next meeting will take place on **Monday 15<sup>th</sup> February** 2016 at 7.30pm in The Barn