

Minutes of Kingston's Annual Parish Council Meeting held on  
Monday 4<sup>th</sup> June 2018 in the Barn, Kingston.

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Present:-  
Cllr Martin - Chairman  
Cllr Osborn – Vice Chair  
Cllr McCord  
Cllr Pearson  
Cllr Spencer  
Cllr Wakefield  
Valerie McWilliams, Clerk

There were two members of the public present.

The Chairman welcomed everyone to the meeting after which she asked for any comments from the public.

A resident stated that he was delighted to see the Kingston Brooch newly restored back on Valley Road. He congratulated Geoff Macdonald on having done such an excellent job.

County Cllr Michael Northey attended the meeting and stated that Kent County Council had announced an extra £2m has been found for tackling the huge backlog of pothole repairs. The extra cash took the total amount for pothole fixes this year to £8.1m amid mounting criticism of the state of the county's roads. In future all Councils would be given a weekly list of the number of repairs in their catchment area. Since 1 June 123, potholes have been repaired in the Canterbury District.

The M20, A2 and M2 had benefitted from a major clean up and were now in a much-improved state of repair.

Kent County Council has launched its Big Conversation programme on the future of rural bus services, aiming to find potential new opportunities in providing rural transport services.

Over the next few months, KCC will be seek to engage with the public through open public meetings and parish seminars. There will be 11 public meetings between 7pm and 9pm at a variety of venues, including the University of Kent on July 10.

Cty Cllr Cook apologised for being late for the meeting. He had met the Operations Director of Gomez, to discuss the issues caused by lorries in the area. The Director has re-examined the signage by the site exit to remind drivers on which side of the road they should be driving. Cllr Cook apologised for having to leave early as he had family commitments.

## 1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

## 2. MEMBERS' INTERESTS

Cllr McCord declared a discretionary interest in Agenda items 5 & 12.

## 3. MINUTES

The minutes of the meeting on 14 May 2018 were accepted as an accurate record. Acceptance of the minutes; proposed by Cllr Osborn & seconded by Cllr Wakefield

## 4. MATTERS ARISING

Cllr Osborn asked for an extra agenda number be added to accommodate the co-option of a new Councillor. All were in agreement

All action items had been executed.

## 5. FINANCE

Lloyds Bank £20,272.65 May 21 2018

### Monies in

CFF £2,605.42

### Payments Due

Val McWilliams for 16 Hours worked in April at SCP2 per hour £10.50 = £168 + Office Maintenance £40.00 **£208.00 Cheque No 651**

AVM Morrisons Wine (£44.58 +VAT £8.92) Sub-total £53.50 Food £52.00

Iceland £10.00 Total £115.50

Mickle Print Stationary £53.40+VAT £10.68 Total £64.08

### **TOTAL £179.58 Cheque No 652**

CPRE (Subscription) £36.00 Cheque **No 643**

KVHT Barn Hire £59.95 **Cheque No 642**

KVHT CFF Grant £2,325.42 Cheque **No 653**

Dean & Chapter Archives (£20.83+VAT £4.17 =) £25.00 **Cheque No 650**

Andrew Sage Mowing of Verges April/May (£96.00 + VAT £19.20) Total £115.20 Cheque **No 649**

Joy Rule Audit £100.00 **Cheque No. 648**

### **TOTAL £3,049.15**

These figures were accepted for payment; proposed by Cllr Wakefield and seconded by Cllr Osborn.

Cllr McCord proposed that we paid the Audit invoice seconded by Cllr Pearson.

The Chair and Clerk signed the application for exemption from external audit. The Clerk will now forward the Certificate to PK Littlejohn, External Auditor for acceptance.

Councillors approved the Annual Return and all supporting documents for the financial year end 2017-2018, which were signed by the Chair & Clerk. Once the minute reference has been added they will be placed on the website. Acceptance of the forms was proposed; by Cllr Wakefield, seconded by Cllr Osborn. Anyone is permitted to view the accounts should they wish by contacting the Clerk, details on the website.

## **6. PLANNING**

New 18/01043 Proposed extension to workshop & offices. Little Duskin Farm, Covet Lane, Kingston, CT4 6JS. Councillors discussed the above plans and there were no objections raised to the proposal. The Clerk will inform CCC.

### **AWAITING DECISIONS**

18/00638 Proposed 3 no bay carriage house and attached workshop. Little Westwood Farm Westwood Road, Kingston CT4 6JN GRANTED

CA/18/00485: Proposed detached two-storey dwelling with associated vehicular access following demolition of garage. Land adjacent to 60 The Street, Kingston, CT4 6JE WITHDRAWN

CA/18/00446: Change of use from stable to residential dwelling together with detached single-storey garage following demolition of an existing out building. Whitelocks Barn, The Street, Kingston, CT4 6JQ. TO BE RESUBMITTED

CA//18/00616/FUL Proposed detached two-storey dwelling Land adjoining The Old Forge, Church Lane Kingston, CT4 6HX Awaiting decision

Cllr Osborn reported that his near neighbours were upset as they had not had notice regarding 18/00379 Variation of condition 02 (approved drawings) of planning permission CA/16/022272/FUL to proposed single-storey rear extension with accommodation in the roof space following demolition of conservatory to allow dormer windows to replace roof lights at Nailbourne Cottage, Bonny Bush Hill, Kingston which has now been granted. They were unfortunately away at the time the plans were being considered.

Cllr Osborn suggested that the Parish Council should consider how immediate neighbours to any planning applications received notice of them, as far as possible.

## **7. TREES UPDATE ON RAILWAY EMBANKMENT**

Following approval by the Water Board, the Kent Fire and Rescue Service (KFRS) have kindly agreed to fill the water butt on the Railway Embankment on June 12 2018. There will be no charge. Cllr Martin is exploring other means of collecting and storing water in the future.

The Tree Surgeon will be spraying weeds and burning the rubbish ready for the next new trees to be planted.

## **8. GENERAL DATA PROTECTION REGULATIONS**

The Data Protection Act 2018 came into force on Friday 25<sup>th</sup> May and exempts Parish and Town Councils and Parish Meetings from the mandatory requirement to appoint a Data Protection Officer (DPO).

## **9. HIGHWAYS AND FOOTPATHS**

The Clerk has asked Highways to look at the potholes in Black Robin Lane with a hope that they might consider resurfacing it.

## **10. ANNUAL VILLAGE MEETING 23 MAY 2018.**

David Villanueva from Swale Search and Recovery Club gave an interesting talk on Metal Detecting along with a fascinating display of treasure that they had recovered. It was agreed by all to write and thank him along with a donation of £50 for his club.

There were fewer people attending the meeting this year than usual. Councillors felt that they would have to consider ways of enticing the residents along to attend the meeting next year. Questions were asked as to whether it had been advertised enough.

## **11. WELCOME PACK**

Cllr Martin had delivered one of the new packs. Newcomers to the village will be issued with one once they have moved in.

## **12. A PROPOSAL**

Cllr McCord submitted a proposal announcing that he was embarking on the SLCC/DMU Community Governance course. This would involve him comparing minutes and agendas of three Council Meetings, including his own. It would

necessitate him acting as Clerk for one meeting only. The Council has the power under the Local Government Act 1972 Sched 12. to grant this.

Cllr McCord left the room whilst Councillors discussed the issue. They were happy to allow it on condition that no councillor's names or details, or the name of the Council were contained in any other documents, other than our own minutes, for data protection reasons.

### **13. 100<sup>th</sup> ANNIVERSARY OF THE END OF WORLD WAR ONE.**

An initial planning meeting will be held shortly.

### **14. HIGHLAND COURT DEVELOPMENT**

There is no further development at the moment. The plans still have to be submitted to CCC.

### **14(a) NEW COUNCILLOR**

Councillors were pleased to learn that Vincent Stribbling was happy to be co-opted as new Councillor It was agreed by all to invite him to the July meeting for co-option. Proposed by Cllr McCord, seconded by Cllr Pearson. Cllr Martin will let him know.

### **15. GENERAL CORRESPONDENCE**

Emails to all  
Kent Police Web Links  
GDPR update from CCC Planning Team  
NALC Chief Executive Bulletin 21-25 May 2018  
Message Kent Police  
KALC Encryption Training

### **16. ANY OTHER BUSINESS**

Councillors were all in favour of Cllr Martin purchasing a new gate and post to replace the damaged one at the end of Faggs Alley.

There was no further business. The meeting closed at 9.30pm

### **17. DATE OF NEXT MEETING**

Will take place on Monday 2<sup>nd</sup> July 7.30pm in The Barn. This will be clerked by Cllr McCord.