

**Minutes of Kingston Parish Council Meeting held on Monday 04 March 2019
in The Barn, Kingston**

Present:-

Cllr Martin (Chairman)
Cllr Osborn (Vice-Chair)
Cllr Spencer (Acting Clerk)
Cllr Pearson
Cllr Stribbling
Cllr Chatley

There was one member of the public present.

827. It was **Resolved** that Cllr Spencer would be Acting Clerk for the duration of this meeting. This was proposed by Cllr Pearson and seconded by Cllr Stribbling. There were no objections.

828. Apologies and Approval of Absences

Cllr Wakefield and County Cllr Northey both sent apologies.

829. Reports from County and City Council members

It was noted that the Highland Court Development plans were rejected.

City Cllr Cook advised that action plans are due to be released very soon addressing the ongoing problem of illegal lorry parking on and around the A2 in particular.

A question was asked regarding the Community Infrastructure Levy consultation. City Cllr Cook explained that it would be of interest to us as the Levy will see some money ring-fenced for projects delivered by Parish Councils. Similar in purpose to S.106 money, this Levy will be intended to help ensure the future sustainability of much smaller developments.

830. Declarations of Interest

There were no declarations of interest regarding items on the Agenda.

831. Public Forum

The member of public present asked whether his application had been received in relation to work required on a tree that holds TPO status. Cllr Martin confirmed that it has not been received as yet.

Cllr Martin explained that an email has been received from a member of the Parish who wishes to raise concerns about:

- Parking in The Street, particularly in the vicinity of The Barn and the junction with Church Lane; causing erosion of banks and difficulties for residents and drivers

- The loss of kerbstones at the bottom of The Street (as it meets Valley Road), caused by a build-up of mud and debris
- The fading of 'Give Way' lines at the junction of The Street and Valley Road.

The member of public present was invited to contribute his views on the matters presented and a full discussion ensued. It was noted that whilst parked cars can at times cause difficulties for passing motorists, they do at least force drivers to slow down.

The issue of kerbstones being hidden will be investigated. If clearance looks manageable, the Parish Council will seek permission to undertake the work. If necessary, Cllr Osborn will log the deterioration with Kent Highways.

832. Minutes of the Previous Meetings

Minutes of the Ordinary Meeting held on the 04 February 2019 were agreed to be a true reflection of all that was discussed. The spelling of Cllr Osborn's name will be corrected. Proposed by Cllr Stribbling and seconded by Cllr Osborn, it was therefore **Resolved** to accept these as a correct record and they were duly signed.

833. Matters Arising

Thanks have been received from Gerald Crease for the gift of wine. He has generously said that he is happy to help with other such jobs in future.

834. Planning Applications Considered

19/00095 Proposed use of out-building as ancillary accommodation.
Mulberry House, Marley Lane, Kingston, CT4 6JJ – site visit to be arranged, if possible. Cllr Pearson and Cllr Chatley have confirmed availability.

835. Planning Application Decisions

CA/18/02531/FUL Proposed single-story side extension following demolition of single-storey side extension Broadfield, Covet Lane Kingston CT4 6HU
GRANTED

It was noted that the investigation into activity on what was formerly Kingston Heights is now complete and that no breach of planning control was found to have occurred.

It was noted that an appeal has been lodged to the Secretary of State in respect of the previous Jesses Hill Farm application (W/19/3221252 – proposed two-storey building to form two holiday lets). It is the view of the Parish Council that the situation remains unchanged and that its comments objecting to the proposals remain valid and relevant.

836. Finance

One cheque was signed (No.670) to cover the cost of Committee Room hire at Barham Village Hall (£6.00). This is in relation to the Clerk interviews. A revised invoice is expected showing the new date (interviews postponed due to ill health).

Cllr Martin confirmed that Joy Rule will conduct the Internal Audit for 2018/19.

837. Highways and Footpaths

Cllr Osborn and County Cllr Northey had both reported the issues regarding the 30mph sign in Covet Lane. Land owners have been asked to trim hedges where necessary and a replacement sign will be installed.

Cllr Pearson is investigating 'chicanes' for the Embankment. This matter is pending.

The matter of the Ilden salt bin is also pending. It is proposed that the Parish Council will provide the bin if residents agree to manage its maintenance and location. Initial resident responses have been positive however the matter remains outstanding.

838. Re-advertisement of Clerk/Responsible Finance Offer

It was reported that interviews have been deferred until the 05 March due to candidate illness.

839. Matters for further discussion

Cllr Chatley proposed that the Council reviews the formatting of its policies and procedures etc. to ensure standardisation of layout and, where necessary, compliance of Standing Orders. This was seconded by Cllr Pearson and unanimously agreed as a sensible approach to adopt. Councillors were reminded to bring copies of all relevant paperwork to the next meeting for a full discussion.

A discussion about the Residents' Survey was deferred until the next meeting

Cllr Martin confirmed that she has received guidance for Parish Council Clerks in relation to the forthcoming Local Elections. This includes Nomination Packs for those intending to stand. Councillors are to email Cllr Martin in order to obtain a pack.

Nominations open on the 18 March and close on the 03 April.

Posters advertising the elections will be placed on the noticeboards and Face Book.

840. Emails received:

- 1 Feb KALC: South and East in Bloom
- 1 Feb NALC: Chief Executive's Bulletin
- 2 Feb CPRE: Winter, Women and Well-being in the countryside
- 5 Feb Rural Kent Rebecca Williams: Inside Track 257 (sources of funding)
- 5 Feb Kent Police: UK Protect National Bulletin
- 6 Feb Rural Services Network: Rural Funding Digest Feb 2019
- 7 Feb KALC: Annual Planning Conference 15 March 2019, Lenham
- 12 Feb Rural Kent: e-newsletter 1, Feb 2019
- 12 Feb NALC: Chief Executive's Bulletin
- 18 Feb NALC: Chief Executive's Bulletin

841. Date of Next Meeting
Monday 01 April 2019 at 19.30 in The Barn, Kingston

The meeting closed at 21.05.