

KINGSTON PARISH COUNCIL

Minutes of the meeting held on Monday 12th October 2020 at 7.00 pm (via Zoom)

Present: Cllr Chatley (minutes), Cllr McWilliams, Cllr Pearson (Chair), Cllr Spencer, Cllr Stribbling.

Two members of the public were also in attendance.

1. **Apologies:** Cllr Martin, Mike Sole

2. **Reports from County and City Council members:**

City Cllr Sole to attend a meeting specifically designed to discuss the future of CFF, also to attend a meeting regarding the future of the Rural Forum. Cllr Northey did not submit a report.

3. **Declarations of interest:**

None.

4. **Public Forum:**

Two queries were raised, one regarding the step at the top of the Embankment and one for a faulty step on CB275 where it goes over the embankment. Cllr Chatley commented that faulty step on the embankment was raised back in March but due to bad weather and then the outbreak of Covid-19 it has been overlooked.

AP 011020 : Cllr Chatley & Stribbling to fix faulty step.

AP 021020 : Cllr Spencer to check with PROW that the faulty step on CB275 is on their database.

5. **Minutes of previous meetings:**

September 2020 – minutes approved. Proposed by Cllr Stribbling and Seconded by Cllr McWilliams.

6. **Matters arising:**

Cllr Chatley commented that the draft minutes needed amending with the agreed AP format.

AP 031020 : Cllr Chatley to amend minutes before uploading to website.

Outstanding Action points from September's meeting.

AP 010920 : Cllr Martin to email a statement reflecting the views of KPC in advance of the CFF meeting. – Email sent – Discharged.

AP 020920 : A cheque made payable to the Village Hall Trust has been prepared and will be delivered by Cllr Stribbling at the forthcoming VHT AGM. Done – Discharged.

AP 030920: Cllr Spencer to remain in contact with the Planning Committee regarding future online workshops and participate in/share details of sessions as appropriate. Contacted CCC, next meeting is on 21st Oct on Transport – Discharged.

AP 040920: Cllr Spencer to write a general reminder for the Parish magazine. Item will be in Nov edition – Discharged.

AP 050920: Cllr Spencer to prepare a Parish magazine notice advising residents that they can submit witness statements/comment on the application. Item will be in Nov edition – Discharged.

AP 060920: Cllr Martin to prepare a formal response for KCC on behalf of KPC. Liaised with Amanda Sparks who submitted response – Discharged.

AP 070920: Cllr Spencer to prepare a notice. Item will be in Nov edition – Discharged.

AP 080920: Cllr Spencer to contact the City Council in the hope that they may have some advice/products can be purchased via their suppliers. No response yet from CCC - Ongoing

AP 090920: Cllr Pearson to investigate options and quotes for future discussion. Done, to be discussed under item 10 on the agenda – Discharged.

7. Planning Applications:

CA/20/02069 Erection of storage shed King's Yard, The Street, Kingston CT4 6JQ

Cllr Sole had, at the request of a resident, asked the planning officer to consider the closeness of the mature trees and also any additional traffic that may arise.

Cllr Stribbling had spoken to neighbours opposite the yard who said they had not been consulted as they had been on the owner's previous application and were very angry at this. Cllr Stribbling commented that on the application it mentions that the new shed is for agricultural equipment. As the owner is not a farmer there was grave concern that more traffic could visit this site at irregular hours. It was unanimously agreed that KPC strongly reject this application.

AP 041020 : Cllr Pearson to draft a formal reply to CCC planning department.

8. Finance:

October payments scheduled distributed. Proposed Cllr McWilliams, Seconded by Cllr Chatley. Discussion on the tree work required by Nailbourne Close. Two quotes received, Steve Reeves quote accepted as his price included some emergency work already carried out. Unanimously agreed but clarification required on felling of two field maples.

AP 051020 : Cllr Pearson to confirm with Steve Reeves that the two field maples do need removing before work starts.

9. Draft Policy: Complaints and Compliments Procedure.

This document was circulated pre Covid but resent to all councillors after last meeting. No comments made so procedure accepted.

AP 061020 : Cllr Chatley to update and load onto website.

10. Embankment:

Cllr Pearson had sent councillors details of a sign and also pictures of a chicane gate. A discussion then took place and it was agreed to buy two signs for the footpath. Further discussion went on regarding the chicane. Cllr Chatley and Cllr McWilliams have reservations on the need and its effectiveness. Cllr Pearson did not proceed to get a quote before it was agreed by the council. Cllr Stribbling suggested we couldn't really make any decision without knowing the costs involved. Cllr Pearson to obtain costs and to be discussed at a later meeting. Cllr McWilliams had concerns that PROW needed to be informed, Cllr Spencer to contact.

AP 071020 : Cllr Pearson to purchase two signs for the footpath.

AP 081020 : Cllr Pearson to obtain costings of a Chicane.

AP 091020 : Cllr Spencer to contact PROW to discuss proposed Chicane on the footpath.

11. Environmental Matters:

The graffiti removal from Covet Bridge is ongoing as per AP 080920. Cllr Pearson mentioned a Covid 19 support poster that had come via email that day. It was agreed that Cllr Pearson contact Lizzy Hophthrow who was involved in the Kingston Covid 19 support group.

AP 101020 : Cllr Pearson to contact Lizzy Hophthrow.

AP 111020 : Cllr Chatley to upload poster onto Parish website.

12. Matters for future discussion

Cllr Chatley mentioned that the Kingston sign (Barham side) does not have the name Kingston painted correctly. Cllr McWilliams raised a concern over the lack of a Clerk. Cllr Pearson said she would seek advice via two KALC meetings she is to take part in later this month.

Date of Next Meeting: Monday 23rd November (via Zoom)

The meeting closed at 20.20

List of Octobers Action points

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