

**Minutes of Kingston Parish Council Meeting held on Monday 3rd September
in The Barn, Kingston**

Present:-
Cllr Martin - Chairman
Cllr Osborn - Vice-Chair
Cllr Pearson
Cllr Spencer
Cllr Wakefield
Cllr McCord – Acting Clerk

The Chairman welcomed every-one to the meeting and opened the meeting at 7.30pm. There were two members of the public present. Canterbury City Councillor Simon Cook was also in attendance.

731. Apologies and Approval of Absences

Kent County Councillor sent his apologies for reasons of ill-health. Cllr Stribbling sent his apologies as he was on holiday.

732. Report from City Council member

City Cllr Simon Cook presented a verbal report on:

- The physical state of the lay-bys at the top of Bonny Bush Hill and the increase in both anti-social and criminal behaviour associated with vehicles using these lay-bys. Although the lay-bys in question are in Bishopsbourne Parish the behaviour associated with them affects a number of Elham Valley parishes. The City Council is endeavouring to put pressure on the relevant authorities to deal with these issues.
- The Highland Court Development which is still at a pre-planning stage and so difficult to make detailed comment on. He outlined that if four or more objections are received to an application, it will be dealt with by the planning committee. Cllr Martin also raised a concern that the normal requirement to respond in 21 days would give little time to react. Cllr Cook explained that responses can still be received and will be dealt after this time and that the planning process for this particular development is likely to take longer than for smaller applications.

733. Declarations of Interest

There were no declarations by members of any pecuniary or other significant interest in items on the Agenda.

734. Public Forum

The Chair asked for any comments from the public.

Questions were raised about the inclusion of the report of Parish Council meetings in the Kingston and Bishopsbourne magazine. After a period of interruption during the summer, the regular inclusion of the reports will be resumed.

There was concern too, about the overgrown state of footpath CB274 (Kingston to Bishopsbourne) which has not so far this year been cut by PROW and is virtually impassable. Faggs Alley also requires some attention. Members of the public were thanked for their contributions.

735. Minutes of previous meetings

Members were asked to confirm the accuracy of meetings held on 2nd July 2018, 26th July 2018 (Extra-ordinary meeting), 6th August 2018 (Extra-ordinary meeting). It was agreed to correct a detail of date for 26th July. It was **Resolved** that the minutes of each meeting were accepted as a correct record and duly signed as such.

736. Matters arising from Minutes

There were no matters arising from the minutes of any of the three meetings approved.

737. Planning Applications

CA/18/1621 Puds Meadow, Marley Lane CT4 6JJ Application to erect a two-storey garage. Having visited the site and reviewed the drawings, Councillors **Resolved** not to object to the application.

738. Planning Application Decisions

CA/18/01457: The Purlins, Black Robin Lane CT4 6HR. **GRANTED.**
CA/18//01496 TPO: 50 The Street, CT4 6JE. **GRANTED**

739. Finance

a) Finance Report – Cllr Martin raised queries about the accuracy of some items in the report presented by Cllr McCord who was acting as Clerk. Cllr McCord felt these queries should not be aired in public but dealt with outside the meeting. Cllr Osborn expressed the opinion that it was difficult to square this sentiment with conducting council business in public and it was better to do it as a group. After further discussion, Cllr McCord resigned as Acting Clerk and left the meeting. Cllr Osborn offered to take the minutes from this point on, which was unanimously accepted by the Council.

b) Council Insurance.

It was **Resolved** to accept the insurance proposal for the coming year.

c) Payments Due

The payment of invoices was proposed Cllr Spencer and seconded by Cllr Wakefield. The following cheques were signed:

Cheque No 660 (<i>New cheque book</i>)	Davina Martin (Gate/ wood preservative)	£129.20
No 661	Cane and Company (Insurance)	£614.33
No 662	Andrew Sage (Gate-fitting, grass-cutting)	£513.60
	Total	£1,257.13

d) Budget-setting

It was **Resolved** to bring the budget forecast up to date as of September 2018 to use that as the basis for next year's budget forecast at the October meeting.

740. Draft Annual Action Plan

This was reviewed, and additional items to be added were:

To include the issue of public recording of meetings as part of the update of Standing Orders following the introduction of GDPR.

Any planning required for a response to a Highland Court development application.

Early planning for 2019 Local Elections.

741. Appointment of replacement Clerk/Responsible Finance Officer

No responses have been received from the KALC advert as yet and it was agreed to extend the closing date for the vacancy. Approaches will be made to local chairs and clerks, and KALC will be approached for a temporary clerk.

742. Comments/ Complaints

This item will be discussed at a future meeting.

743. KALC Notice of Motion – South Eastern Rail

The working document circulated by Cllr Osborn was reviewed. In summary it supported addition of a motion by Langdon Parish Council to the KALC Annual Meeting agenda and outlined problems experienced by local commuters since the introduction of parking charges at local train stations. A suggestion was made to explain in more detail the location of Bokesbourne station and its catchment area. The document will then be forwarded onto Langdon Parish Council.

744. Highland Court Development

Cllr Spencer had received a scoping document from the Barham Downs Action Group which will be forwarded to the other councillors. Outline plans were put in place to hold public meetings to gather local feelings. A brief discussion took place on a questionnaire sent by Bokesbourne and Patricbourne. A working party will be raised to bring a discussion document to the October meeting to tie these items together.

745. Correspondence received

The list of Correspondence was reviewed

746. Matters for Further Discussion

a) Cllr Martin has received the Speedwatch data, which needs further explanation from Alan Watson (County Speedwatch Co-ordinator).

b) Cllr Wakefield raised the problem of cars leaving the road at the bottom of Bonny Bush Hill and would like this discussed at the October meeting. It was noted that the sign at the bottom of Bonny Bush Hill has also been damaged and will be reported to Kent Highways.

The meeting closed at 9:35pm

747. Date of Next Meeting

Monday 1st October 2018 commencing at 7.30pm in The Barn, Kingston