

**Minutes of the Meeting of Kingston Parish Council held on
Monday 6th January in The Barn, Kingston**

Present:
Cllr Martin (Chair)
Cllr Chatley
Cllr McWilliams
Cllr Pearson
Cllr Spencer (Acting Clerk)
Cllr Stribbling

County Cllr Northey and City Cllr Sole together with 3 members of the public were also in attendance.

1. Apologies and approval of absence:

Apologies were received from Anne Griffiths (Clerk) and Cllr Reeves.

It was agreed that Cllr Spencer would act as Clerk (Proposed by Cllr Pearson; Seconded by Cllr Stribbling)

2. Reports from County and City Council members:

City Councillor Sole reported that the Nailbourne is likely to flow again this year. Parish Councils are reminded to check emergency procedures and sandbags etc. The Stour has already burst its banks prompting concerns in relation to future parking proposals (Watermeadows);

Along with Cllr Spencer, he collected seven sacks of litter from Bonny Bush Hill (the short distance between the Black Robin pub and the Kingston boundary);

The City Council has made its intentions known regarding the £12 million office plan development on the Wincheap estate.

County Cllr Northey reiterated his concerns regarding the Watermeadows proposals and noted the strength of local opposition;

Councillors were reminded to consult the Highways England website for slip road plans;

The KCC 5 Year Strategic Plan was launched today (consultation period being until 17 February);

A KCC Select Committee has been established on the subject of affordable housing. Again, public comments are sought (deadline being 26 January). All relevant documents can be found on the KCC website;

There has been a 1/3 increase in instances of fly tipping between 12/13 and 18/19 although evidence suggests the problem may be reduced in the Canterbury district. Further stats and details will be shared via Cllr Spencer for dissemination and discussion;

Councillors were introduced to KCC's online alcohol self-assessment exercise;

KCC's budget proposals (launched today) include £1 million allocated to environmental matters;

Resurfacing means that traffic restrictions on Turks Hill will be in place for two days (from 07 January).

3. Declarations of Interest: None.

4. Public Forum:

It was queried why the Village Hall Trust cannot claim VAT back on the purchase of playground equipment given its status and why there was a perceived need to involve the Parish Council (matter to be addressed under Matters Arising).

The Parish Council is asked to attach financial statements to minutes in future.

5. Minutes of the Previous Meeting:

The minutes of the meeting held on the 4th November 2019 remain unavailable due to technical issues. The minutes of the December meeting were agreed as correct and signed accordingly (Proposed by Cllr Chatley; Seconded by Cllr Stribbling).

6. Matters Arising:

The Precept request has been actioned and acknowledged by the City Council;

A request for photos was placed in the Parish Magazine (for website use);

Councillors were reminded to create their email accounts as soon as possible;

It has been suggested that the Parish Council purchase playground equipment on behalf of the Village Hall Trust in order to reclaim VAT. However, whether items are 'vatable' relates to *ownership* of equipment which in turn raises questions concerning liability and ongoing responsibility and maintenance. Members of the Playground Committee to be invited to a future Parish Council meeting so that this can be explained fully.

7. Planning Applications:

CA/19/10069: Change of use of agricultural building to ancillary accommodation, single-storey side extension to dwelling, raised parapet wall to adjacent outbuilding and brick garden boundary wall (Ileden Farm house, Ileden Lane, Kingston CT4 6HP)

CA/19/10071: Application for listed building consent for external/internal alterations, single-storey side extension to dwelling, raised parapet wall to adjacent outbuilding and brick garden boundary wall (Ileden Farm house, Ileden Lane, Kingston CT4 6HP) The general consensus was that this is an attractive project which will enhance the buildings. No objections.

CA/19/10263: Proposed alteration of garage roof to include 6 no. roof lights to front and side elevations (Brambley Hedge, Black Robin Lane, Kingston CT4 6HR) No objections.

8. Planning Decisions:

The Chair has notified Landscape Services that time limited permission has been granted to undertake the local tree work (trees on the bus triangle and those at Greenacre).

9. Finance: Income tax on the Clerk's salary for the third quarter is pending and due by the 19th January. The Council granted permission for the Chair and Vice Chair to pay any amount not exceeding £100.00 (Proposed by Cllr Stribbling, seconded by Cllr McWilliams).

10. Data Protection:

Cllr Chatley gave updates concerning the website. Three more quotes have been obtained after the company previously selected changed its packages (and fees). It was resolved to choose the company with 25 years' experience. It will take three weeks to get the site up and running and a release date will be printed in the Parish Magazine (Proposed by Cllr Pearson; Seconded by Cllr Stribbling).

11. CCC / Parish Councils' workshop: Notes were circulated.

12. VE Day 8th May 2020:

A small planning group to be tasked with delivering a village event with an important element of remembrance. Group to include a representative from the KPC, PCC, KVHT plus three other villagers (advert to be placed in Parish Magazine).

13. Matters for Further Discussion:

A number of items remain outstanding:

- Closed Churchyard
- Welcome Packs
- Bank signatories
- Passing place at the bottom of The Street (Highways Report)
- Policies and Procedures
- Quiet Lanes

14. Date of next meeting: Monday 3rd February 2020

L J Spencer

Acting Clerk

DRAFT