

**Minutes of the Meeting of Kingston Parish Council held on  
Monday 3<sup>rd</sup> February in The Barn, Kingston**

**Present:**

Cllr Martin (Chair)  
Cllr Chatley  
Cllr McWilliams  
Cllr Pearson  
Cllr Reeves  
Cllr Spencer (Acting Clerk)  
Cllr Stribbling

Five members of the public were in attendance.

It was agreed that Cllr Spencer would act as Clerk (Proposed by Cllr Pearson; Seconded by Cllr Stribbling)

The Chair opened the meeting by thanking Councillors for the prompt reporting of various village problems (including fallen trees, fly tipping and water leaks).

**1. Apologies and approval of absence:**

Apologies were received from County Cllr Northey and City Cllr Sole.

**2. Reports from County and City Council members:**

City Cllr Sole circulated his report in advance. He highlighted forthcoming charges for garden waste collection and the likely impact in terms of fly tipping and bonfires; opposition to the proposed changes in car parking charges and permits; the proposal that the Park & Ride tender should include a service that serves the railway stations; the annual parking review consultation that runs from 30 January for three weeks (includes a proposal relating to Kingston) and the fact that the Nailbourne is flowing.

Country Cllr Northey's report will be circulated after the meeting. It was noted that he has written about the impact of the Watermeadows proposal in the Gazette

**3. Declarations of Interest:**

None.

**4. Public Forum:**

It was noted that two steps and a handrail are in need of repair (CB277). Councillors will address this problem.

It was noted that the tidying of the bus shelter trees should commence w/c 24<sup>th</sup> February.

**5. Minutes of the Previous Meeting(s):**

The minutes of the January meeting were agreed as correct and signed accordingly (Proposed by Cllr Chatley; Seconded by Cllr Stribbling).

The minutes of the extra-ordinary meeting held on the 23<sup>rd</sup> January were agreed as correct.

**6. Matters Arising:**

Cllrs Martin, Pearson, Stribbling and Spencer attended a recent pre-installation site meeting - (ESN (Emergency Services Network): Proposed base station installation, Dane Farm, Covet Wood, Covet Lane, Kingston, CT4 6LY). There was nothing to raise concerns.

A decision is expected post 24<sup>th</sup> March on the proposed disabled parking bays outside The Barn. It was noted that should this proposal be adopted, it will reduce already limited parking on The Street. Cllrs also asked if the bays would be labelled and queried the practicalities of enforcement. The consultation runs from 30 January for three weeks.

**7. Planning Applications:**

CA/20/00034 proposed single-storey side extension Pud's Meadow, Marley Lane, Kingston, Canterbury CT4 6JJ. The application was discussed in full. There were no adverse views/objections.

**8. Planning Decisions:**

None.

**9. Finance:**

The schedule was distributed. £57.40 had been paid to HMRC as previously minuted. Four other cheques were signed and invoices verified, namely MFW payroll services £378.00, Barham Village Hall £6.00, Dean and Chapter archive storage £30.00, Town and Parish Council Websites £539.00 Payment was proposed by Cllr Stribbling and seconded by Cllr Chatley.

**10. Data Protection:**

Cllr Chatley has been busy populating the website: Meeting minutes are displayed; walks scanned and local information written etc. A Register of Councillors' Interests is still needed.

Cllrs are reminded to create and share their Gmail addresses for display. It was noted that Cllr Reeves would rather his mobile number is published.

A 'go-live' date in April is to be advertised in the Parish Magazine and on a flyer. The City Council will also be informed. All recorded their thanks to Cllr Chatley for his efforts.

**11. Local Plan Review:**

Cllrs Martin, McWilliams and Spencer and Stribbling are due to meet staff from the City Council's Planning Department later this week. Feedback will be shared next month.

**12. Embankment:**

There is a broken step which Cllr Chatley will repair when it is a little less muddy. It was agreed to instigate the previous action point re an annual programme of 3 strims to keep the Embankment tidy.

**13. VE Day 8th May 2020:**

Clarification is required re: the PCC's plans for the Sunday.  
The Barn has been booked for the full three day period.

**14. Matters for Further Discussion:**

The Discipline Policy and Grievance Procedures require approval.

Can the redundant stile be removed from the Kingston side of CB275?

Annual Parish Council Litter Pick (GB Spring Clean) to be held on Sunday 1<sup>st</sup> March (08.00-10.00). To be advertised in the Parish Magazine.

The Environment Agency will be asked if an overgrown bush in the 'Black Robin scrub' can be removed.

**15. Date of next meeting:** Monday 2nd March 2020 at 7.30pm in The Barn

Meeting closed at 20.50.

**L J Spencer**

**Acting Clerk**